



**DEPARTMENT OF PRISONS AND CORRECTIONAL ADMINISTRATION,
UNION TERRITORY, CHANDIGARH
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Public notice on draft recruitment rules for Group “C” posts in Model Jail, Chandigarh.

In compliance with DoPT’s OM No. AB-14017/61/2008-Estt.(RR), dated 13.10.2015 the draft recruitment rules for Group “C” posts (Pharmacist, Head Warder, Master in tailoring and embroidery, Welder Master, Polish Master, Carpenter Master, Driver, Electrician, Store Keeper, Warder, MTS) in Model Jail, Chandigarh is annexed.

The stakeholder, interested in making any objection/comments or suggestions on the draft recruitment rules may do so in writing, within a period of 30 days from the date of publication of draft recruitment rules to the Superintendent, Model Jail, Sector – 51, Chandigarh (160047) or at e-mail address: pro.modeljailchd@gmail.com.

**Addl. Inspector General of Prisons,
U.T., Chandigarh.**

To be published in Chandigarh Administration Gazette
Chandigarh Administration
Model Jail, Chandigarh
Notification

Chandigarh, the _____, 2023

_____ In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India read with Government of India, Ministry of Home Affairs, Notification No. S.O. 3267, dated 1st November, 1966, the Administrator, Union Territory, Chandigarh hereby makes the following rules for Group "C" posts in Model Jail, Chandigarh namely:

1. Short title and commencement – (1) these rules may be called the Model Jail, Chandigarh Group "C" Recruitment Rules 2023.
(2) They shall come into force on the date of their publication in the Official Gazette.
2. Number of posts, classification and level in pay matrix: the number of the said post, its classification and level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the schedule annexed to these rules.
3. Method of recruitment, age-limit, qualifications, etc.: the method of recruitment, age-limit, qualifications and other matters relating to the said posts shall be as specified in columns (5) to (13) of the said schedule.
4. Disqualification: No person,-
 - a. who has entered into or contracted a marriage with a person having a spouse living; or
 - b. who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:
Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.
5. Power to relax: where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing and in consultation with the Union Public Service Commission and relax any of the provisions of these rules with respect to any class or category of persons.
6. Saving: nothing in these rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes, the Ex-Servicemen and other special categories of person in accordance with the orders issued by the Central Government from time to time in this regard.

Model Jail, Chandigarh Group "C" Recruitment Rules 2023

1	Name of the Post	Pharmacist
2	No. of Posts	5 (subject to variation depending on workload)
3	Classification	General Central Civil Services (Group C, Non-Ministerial)
4	Scale of Pay	Level 5 (29200-92300)
5	Whether Selection Post or Non-Selection Post	Not applicable
6	Age limit for direct recruits	Between 18 years and 25 years (Relaxable for departmental candidates upto 40 years in accordance with the instructions or orders issued by the Centre Government) Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti District and Pangri Sub-division of Himachal Pradesh, Andaman & Nicobar Island or Lakshadweep.
7	Educational and other qualification required for direct recruits	Bachelor's degree in Pharmaceutical Science/ B Pharmacy from a recognized University/Institution or Diploma in Pharmacy from a recognized institution. Note: ICT course is mandatory at entry level as per the instructions issued by the Chandigarh Administration vide letter dated 25 th Nov 2019.
8	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees	Not applicable
9	Period of Probation, if any	02 Years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	100% by direct recruitment
11	In case of recruitment by promotion / deputation/ absorption grades from which promotion/ deputation/ absorption to be made	Not applicable
12	If departmental promotion committee exists, what is its composition	Not applicable
13	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable

1	Name of the Post	Head Warder
2	No. of Posts	26 (subject to variation depending on workload)
3	Classification	General Central Civil Services (Group C, Non-Ministerial)
4	Scale of Pay	Level 4 (25500-81100)
5	Whether Selection Post or Non-Selection Post	Non selection
6	Age limit for direct recruits	Not applicable
7	Educational and other qualification required for direct recruits	Not applicable
8	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees	Not applicable
9	Period of Probation, if any	Nil
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	100% by promotion
11	In case of recruitment by promotion / deputation/ absorption grades from which promotion/ deputation/ absorption to be made	100 % by promotion: from amongst the Warders with 5 years of regular service in the grade.
12	If departmental promotion committee exists, what is its composition	Group "C" Departmental Promotion Committee (for promotion and confirmation) consisting of: 1. Inspector General of Prisons: Chairman 2. Additional Inspector General of Prisons cum Supdt. Jail: Member 3. Deputy Superintendent Jail: Member
13	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable

1	Name of the Post	Master in tailoring and embroidery
2	No. of Posts	1 (subject to variation depending on workload)
3	Classification	General Central Civil Services (Group C, Non-Ministerial)
4	Scale of Pay	Level 3 (21700-69100)
5	Whether Selection Post or Non-Selection Post	Not applicable
6	Age limit for direct recruits	Between 18 years and 25 years (Relaxable for departmental candidates upto 40 years in accordance with the instructions or orders issued by the Centre Government) Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti District and Pangi Sub-division of Himachal Pradesh, Andaman & Nicobar Island or Lakshadweep.
7	Educational and other qualification required for direct recruits	i. Matric from a recognized board/university. ii. Should possess a certificate of Tailoring or Embroidery or Sewing Technology or Dress Making from an ITI or its equivalent. Note: ICT course is mandatory at entry level as per the instructions issued by the Chandigarh Administration vide letter dated 25 th Nov 2019.
8	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees	Not applicable
9	Period of Probation, if any	02 Years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	100% by direct recruitment
11	In case of recruitment by promotion / deputation/ absorption grades from which promotion/ deputation/ absorption to be made	Not applicable
12	If departmental promotion committee exists, what is its composition	Not applicable
13	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable

1	Name of the Post	Welder Master
2	No. of Posts	1 (subject to variation depending on workload)
3	Classification	General Central Civil Services (Group C, Non-Ministerial)
4	Scale of Pay	Level 3 (21700-69100)
5	Whether Selection Post or Non-Selection Post	Not applicable
6	Age limit for direct recruits	Between 18 years and 25 years (Relaxable for departmental candidates upto 40 years in accordance with the instructions or orders issued by the Centre Government) Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti District and Pangi Sub-division of Himachal Pradesh, Andaman & Nicobar Island or Lakshadweep.
7	Educational and other qualification required for direct recruits	i. Matric from a recognized board/university. ii. Should possess a certificate of Welding trade or equivalent from an ITI or its equivalent Note: ICT course is mandatory at entry level as per the instructions issued by the Chandigarh Administration vide letter dated 25 th Nov 2019.
8	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees	Not applicable
9	Period of Probation, if any	02 Years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	100% by direct recruitment
11	In case of recruitment by promotion / deputation/ absorption grades from which promotion/ deputation/ absorption to be made	Not applicable
12	If departmental promotion committee exists, what is its composition	Not applicable
13	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable

1	Name of the Post	Polish Master
2	No. of Posts	2 (subject to variation depending on workload)
3	Classification	General Central Civil Services (Group C, Non-Ministerial)
4	Scale of Pay	Level 3 (21700-69100)
5	Whether Selection Post or Non-Selection Post	Not applicable
6	Age limit for direct recruits	Between 18 years and 25 years (Relaxable for departmental candidates upto 40 years in accordance with the instructions or orders issued by the Centre Government) Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti District and Pangi Sub-division of Himachal Pradesh, Andaman & Nicobar Island or Lakshadweep.
7	Educational and other qualification required for direct recruits	i. Matric from a recognized board/university. ii. Should possess a certificate of Polishing trade or equivalent from an ITI or its equivalent Note: ICT course is mandatory at entry level as per the instructions issued by the Chandigarh Administration vide letter dated 25 th Nov 2019.
8	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees	Not applicable
9	Period of Probation, if any	02 Years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	100% by direct recruitment
11	In case of recruitment by promotion / deputation/ absorption grades from which promotion/ deputation/ absorption to be made	Not applicable
12	If departmental promotion committee exists, what is its composition	Not applicable
13	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable

1	Name of the Post	Carpenter Master
2	No. of Posts	2 (subject to variation depending on workload)
3	Classification	General Central Civil Services (Group C, Non-Ministerial)
4	Scale of Pay	Level 3 (21700-69100)
5	Whether Selection Post or Non-Selection Post	Not applicable
6	Age limit for direct recruits	Between 18 years and 25 years (Relaxable for departmental candidates upto 40 years in accordance with the instructions or orders issued by the Centre Government) Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti District and Pangi Sub-division of Himachal Pradesh, Andaman & Nicobar Island or Lakshadweep.
7	Educational and other qualification required for direct recruits	i. Matric from a recognized board/university. ii. Should possess a certificate of Carpenter trade or wood working from an ITI or its equivalent. Note: ICT course is mandatory at entry level as per the instructions issued by the Chandigarh Administration vide letter dated 25 th Nov 2019.
8	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees	Not applicable
9	Period of Probation, if any	02 Years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	100% by direct recruitment
11	In case of recruitment by promotion / deputation/ absorption grades from which promotion/ deputation/ absorption to be made	Not applicable
12	If departmental promotion committee exists, what is its composition	Not applicable
13	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable

1	Name of the Post	Driver
2	No. of Posts	1 (subject to variation depending on workload)
3	Classification	General Central Civil Services (Group C, Non-Ministerial)
4	Scale of Pay	Level 3 (21700-69100)
5	Whether Selection Post or Non-Selection Post	Not applicable
6	Age limit for direct recruits	Between 18 years and 25 years (Relaxable for departmental candidates upto 40 years in accordance with the instructions or orders issued by the Centre Government) Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti District and Pangi Sub-division of Himachal Pradesh, Andaman & Nicobar Island or Lakshadweep.
7	Educational and other qualification required for direct recruits	Essential qualification: i. 12 th pass from a recognized board/university. ii. Must possess a valid Driving license of "Light Motor Vehicle (LMV) or Light Transport Vehicle (LTV). Note: ICT course is mandatory at entry level as per the instructions issued by the Chandigarh Administration vide letter dated 25 th Nov 2019.
8	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees	Not applicable
9	Period of Probation, if any	02 Years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	100% by direct recruitment
11	In case of recruitment by promotion / deputation/ absorption grades from which promotion/ deputation/ absorption to be made	Not applicable
12	If departmental promotion committee exists, what is its composition	Not applicable
13	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable

1	Name of the Post	Electrician
2	No. of Posts	1 (subject to variation depending on workload)
3	Classification	General Central Civil Services (Group C, Non-Ministerial)
4	Scale of Pay	Level 2 (19900-63200)
5	Whether Selection Post or Non-Selection Post	Not applicable
6	Age limit for direct recruits	Between 18 years and 25 years (Relaxable for departmental candidates upto 40 years in accordance with the instructions or orders issued by the Centre Government) Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti District and Pangi Sub-division of Himachal Pradesh, Andaman & Nicobar Island or Lakshadweep.
7	Educational and other qualification required for direct recruits	i. Matric from a recognized board/university. ii. Should possess a certificate of electrician trade or equivalent from an ITI or its equivalent. Note: ICT course is mandatory at entry level as per the instructions issued by the Chandigarh Administration vide letter dated 25 th Nov 2019.
8	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees	Not applicable
9	Period of Probation, if any	02 Years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	100% by direct recruitment
11	In case of recruitment by promotion / deputation/ absorption grades from which promotion/ deputation/ absorption to be made	Not applicable
12	If departmental promotion committee exists, what is its composition	Not applicable
13	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable

1	Name of the Post	Store Keeper
2	No. of Posts	1 (subject to variation depending on workload)
3	Classification	General Central Civil Services (Group C, Non-Ministerial)
4	Scale of Pay	Level 2 (19900-63200)
5	Whether Selection Post or Non-Selection Post	Not applicable
6	Age limit for direct recruits	Between 18 years and 25 years (Relaxable for departmental candidates upto 40 years in accordance with the instructions or orders issued by the Centra Government) Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti District and Pangi Sub-division of Himachal Pradesh, Andaman & Nicobar Island or Lakshadweep.
7	Educational and other qualification required for direct recruits	12 th pass from a recognized board/university. Note: ICT course is mandatory at entry level as per the instructions issued by the Chandigarh Administration vide letter dated 25 th Nov 2019.
8	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees	Not applicable
9	Period of Probation, if any	02 Years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	100% by direct recruitment
11	In case of recruitment by promotion / deputation/ absorption grades from which promotion/ deputation/ absorption to be made	Not applicable
12	If departmental promotion committee exists, what is its composition	Not applicable
13	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable

1	Name of the Post	Warder
2	No. of Posts	130 (subject to variation depending on workload)
3	Classification	General Central Civil Services (Group C, Non-Ministerial)
4	Scale of Pay	Level 2 (19900-63200)
5	Whether Selection Post or Non-Selection Post	Not applicable
6	Age limit for direct recruits	<p>Between 18 years and 25 years (Relaxable for departmental candidates upto 40 years in accordance with the instructions or orders issued by the Centre Government)</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti District and Pangi Sub-division of Himachal Pradesh, Andaman & Nicobar Island or Lakshadweep.</p> <p>(Age relaxation may be given to temporary warders of Chandigarh Prisons who are working on direct contract basis to the extent of total rendered service. Head of Department will issue a standing order)</p>
7	Educational and other qualification required for direct recruits	<p>i. 12th pass from a recognized board/university.</p> <p>ii. Physical measurement</p> <p>a. Height (male): 170 cm (5cm relaxable for the residence of notified hilly areas)</p> <p>b. Chest (male): 84cm (unexpended) – 88cm (expended)</p> <p>c. Chest (male) for the residence of notified hill areas: 79cm (unexpended) – 83cm (expended)</p> <p>d. Height (female): 157.5 cm (5cm relaxable for the residence of notified hilly areas)</p> <p>iii. Physical Efficiency</p> <p>a. Male: Long jump 14 Foot, High Jump 4 Foot, 800-meter race in 2 minutes 50 Seconds.</p> <p>b. Female: 400-meter race in 1 minutes 30 seconds.</p> <p>Head of department may prescribe physical efficiency criteria according to age category by issuing a standing order.</p> <p>Note: ICT course is mandatory at entry level as per the instructions issued by the Chandigarh Administration vide letter dated 25th Nov 2019.</p>

8	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees	Not applicable
9	Period of Probation, if any	02 Years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	100% by direct recruitment
11	In case of recruitment by promotion / deputation/ absorption grades from which promotion/ deputation/ absorption to be made	Not Applicable
12	If departmental promotion committee exists, what is its composition	Not Applicable
13	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable

1	Name of the Post	Multi Tasking Staff
2	No. of Posts	3 (subject to variation depending on workload)
3	Classification	General Central Civil Services (Group C, Non-Ministerial)
4	Scale of Pay	Level 1 (29200-92300)
5	Whether Selection Post or Non-Selection Post	Not applicable
6	Age limit for direct recruits	Between 18 years and 25 years (Relaxable for departmental candidates upto 40 years in accordance with the instructions or orders issued by the Centra Government) Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti District and Pangi Sub-division of Himachal Pradesh, Andaman & Nicobar Island or Lakshadweep.
7	Educational and other qualification required for direct recruits	Matriculation or equivalent pass from a recognized board. Note: ICT course is mandatory at entry level as per the instructions issued by the Chandigarh Administration vide letter dated 25 th Nov 2019.
8	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees	Not applicable
9	Period of Probation, if any	02 Years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	100% by direct recruitment
11	In case of recruitment by promotion / deputation/ absorption grades from which promotion/ deputation/ absorption to be made	Not applicable
12	If departmental promotion committee exists, what is its composition	Not applicable
13	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable