



# GUJARAT METRO RAIL CORPORATION (GMRC) LIMITED

(SPV of GOI and GOG)

(Formerly known as Metro-Link Express for Gandhinagar And Ahmedabad (MEGA) Company Limited)

No. GMRC/HR/RECT/O&M/2023/05

Date: 10<sup>th</sup> May, 2023

## **RECRUITMENT NOTIFICATION OF O&M PERSONNEL (NON-EXECUTIVES).**

Gujarat Metro Rail Corporation (GMRC) Limited, a 50:50 Special Purpose Vehicle (SPV) jointly owned by Government of India and Government of Gujarat is entrusted with the responsibility of implementation of Ahmedabad metro rail project Phase-I, Phase-II and Surat metro rail project and their Operations & Maintenance.

GMRC invites applications from young, dynamic and motivated persons of Indian nationality for the following categories of Non-Executive posts for operations & maintenance of Ahmedabad Metro Rail Phase – II to be filled up on direct recruitment basis for a period of five years initially on contractual basis:

<b>ON-LINE REGISTRATION WILL START ON</b> ( <a href="http://www.gujaratmetrorail.com">www.gujaratmetrorail.com</a> ), Career Link	<b>10<sup>th</sup> May, 2023</b>
<b>LAST DATE FOR REGISTRATION OF ON-LINE APPLICATIONS</b>	<b>9<sup>th</sup> June, 2023</b>
<b>PAYMENT OF ON-LINE APPLICATION FEE (REMITTANCE ONLY THROUGH NET BANKING / DEBIT CARDS (RUPAY /VISA/ MASTERCARD/ MAESTRO/UPI), CREDIT CARDS, INTERNET BANKING</b>	<b>From 10<sup>th</sup> May, 2023 to 9<sup>th</sup> June, 2023</b>
<b>DATE OF TEST (SUBJECT TO CHANGE)</b>	<b>July, 2023</b>

(1) Sr. No.	(2) Post Code	(3) Grade in (IDA)	(4) Name of Post	(5) No of vacancies Including reserved categories	(6) Education Qualification	(7) Age as on Date of advertisement	(8) Medical Standards as per Indian Railway Medical Manual.
01	SC/TO	33000-100000	Station Controller/ Train Operator (SC/TO)	<b>150 nos.</b> (Gen.-61, SEBC – 41, SC – 11, ST-22, EWS - 15)	#Diploma in Engineering in Mechanical / Electrical / Computer Engineering or Electronics/Electronics & Communications discipline from a Government Recognized University / Institute.	18 to 28 Years	Aye-One (A-1)
02	CRA	25000-80000	Customer Relations Assistant (CRA)	<b>46 nos.</b> (Gen.-19, SEBC-12,SC- 3, ST- 7, EWS - 5)	Science Graduate in Physics, Chemistry, Mathematics discipline from a Government Recognized University / Institute.	18 to 28 Years	(Aye-One (A-1)
03	JE – Electrical	33000-100000	Junior Engineer	<b>31 nos.</b> (Gen.-13, OBC – 8, SC - 2, ST- 5, EWS - 3)	#Diploma in Electrical engineering from a Government Recognized University / Institute.	18 to 28 Years	Aye-one (A-1) category, not below Aye- three (A-3)
04	JE - Electronics		Junior Engineer - Electronics	<b>28 nos.</b> (Gen.-11, OBC – 8, SC - 2, ST- 4, EWS - 3)	#Diploma in Electronics/Electronics & Communications engineering from a Government Recognized University / Institute.	18 to 28 Years	Aye-one (A-1) category, not below Aye- three (A-3)
05	JE - Mechanical		Junior Engineer - Mechanical	<b>12 nos.</b> (Gen.-5, OBC – 3, SC - 1, ST- 2, EWS -1)	#Diploma in Mechanical engineering from a Government Recognized University / Institute.	18 to 28 Years	Aye-one (A-1) category, not below Aye- three (A-3)
06	JE - Civil		Junior Engineer - Civil	<b>6 nos.</b> (Gen.-2, OBC – 2, ST – 1, EWS-1)	#Diploma in Civil Engineering in from a Government Recognized University / Institute.	18 to 28 Years	Aye-one (A-1) category, not below Aye- three (A-3)
07	MTNR - Fitter	20000-60000	Maintainer - Fitter	<b>58 nos.</b> (Gen.-24, OBC – 16, SC – 4, ST – 9, EWS - 5)	SSLC pass with ITI (Two Years) in Fitter from a Government Recognized University / Institute.	18 to 25 years	Bee-One (B-1)



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08	MTNR - Electrical	20000-60000	Maintainer - Electrical	<b>60 nos.</b> (Gen.-25 OBC – 16, SC – 4, ST – 9, EWS - 6)	SSLC pass with ITI (Two Years) in Electrician from a Government Recognized University / Institute.	18 to 25 years	Bee-One (B-1)
09	MTNR - Electronics		Maintainer - Electronics	<b>33 nos.</b> (Gen.-14 OBC – 9, SC – 2 ST – 5, EWS - 3)	SSLC pass with ITI (Two Years) Electronics from a Government Recognized University / Institute.	18 to 25 years	Bee-One (B-1)

# Candidates also along with higher qualification in respective disciplines can also apply.

\*\*All vacancies are provisional and subject to increase / decrease.

- The positions advertised above are for technical posts and will not be available for persons with disability.
- Candidates cannot apply for more than one post.
- Candidates after selection are likely to be posted at Ahmedabad / Gandhinagar or any other projects of GMRC, anywhere in Gujarat.
- For relaxation to SC, ST, SEBC/OBC/EWS candidates, female candidates, ex-servicemen, reservations Rules shall be followed as per regulations/resolutions/orders of Government of Gujarat.

## **1. QUALIFICATION:**

Minimum qualification is already mentioned above in column no.6 of page no.1. However, candidates appearing for final year exams of diploma / degree / ITI can also apply for the suitable posts for which they fulfill minimum qualification. Such candidates will be admitted to the examination and has to produce the Original Marksheet at the time of verification, failing which they will be disqualified.

## **2. JOB PROFILE:**

The job profile of **Station Controller/Train Operator (SC/TO)** is inter-changeable in nature as per the requirement of Metro rail operations. The candidates will be responsible to perform all duties required for Operations of Metro Rail, Depot Control Centers, Operation Control Centers, Customer Care Centers etc, upkeep of Metro stations and all relevant works, as decided by Company from time to time.

The job profile of **Customer Relations Assistant (CRA)** entails interaction with the commuters at Customer Care Centers (CCC) and catering to their needs & problems, looking after the activities of Metro Stations including operation control centers in shift duty on 24 x 7 basis. They will also have career progression towards Station Controller.

- *The duty hours of Station Controller/Train Operator (SC/TO) & Customer Relations Assistant (CRA) may depend on the ridership/ footfall of the stations/CCC and may range from 8 to 12 hours daily.*

The job profile of **Jr. Engineers** pertains to maintenance of various Electrical (Rolling Stock/Lift/Escalators/E&M/Power supply, stores etc), Electronics (Signaling & Telecom, Automatic Fare Collection, Rolling Stock, SCADA, Stores etc), & Mechanical systems and train maintenance, handling/operating Tower Wagon /Shunting etc. in shift duty including night shift.

The Job profile of **Maintainer** pertains to maintenance of various Systems & processes in connection with operation & maintenance of Metro trains and for installation/ execution of various systems like Lifts, Escalators, Track, Structure, Traction, E&M, Signaling, Telecom/Automatic Fare Collection, Train Coaches, P. Way, works, Stores Depots etc., in shift duty including night shift.

***The allocations of departments after appointment will be the sole discretion of the Management, depending upon the vacancies in above-mentioned departments.***



**SELECTION PROCEDURE:**

Paper based test for the eligible candidate who meet the educational qualification and other criteria mentioned on page no. 1 shall be made on pattern provided on page 3:

- i. Written Test : 100 marks
- ii. Gujarati Language test : 20 marks

**Securing minimum score (General category candidates 60 percent marks and for reservation category (SC/ST / OBC/EWS) candidates 50 percent marks) in the test of Gujarati language shall only be considered for selection. The marks in Gujarati language will not be considered for merit listing.**

**(A) Examination Pattern:**

**I. For Station Controller / Train Operator (SC / TO), Customer Relations Assistant (CRA) & Junior Engineer :**

**Duration of the test will be 120 minutes (2 hours) for all parts together.**

**The test will consist of 120 questions:** Gujarati language (20 questions), Logical ability & Reasoning (20 questions) and Quantitative aptitude (20 questions), General English (20 questions) and Technical Knowledge (40 questions).

**II. For Maintainers (MTNR)**

**Duration of the test will be 120 minutes.**

**The test will consist 100 questions:**

Technical Knowledge (40 questions), Gujarati language (20 questions), Logical ability & Reasoning (15 questions), Quantitative aptitude (10 questions) and General English (15 questions).

**Syllabus:** Syllabus for respective post will be available [www.gujaratmetrorail.com/careers](http://www.gujaratmetrorail.com/careers).

**4. NEGATIVE MARKS FOR WRONG ANSWERS:**

There will be negative marks for wrong answers marked in the Objective Tests. For each question for which a wrong answer has been given by the candidate; 'one fourth' of the marks assigned to that question will be deducted as penalty to arrive at corrected score. If candidate would like to skip the question, then candidate has to selection option (E). However, if any question is left unanswered/unattempted then there will negative marks for the unattempted question.

**5. CUTOFF SCORE**

Each test/part/section will have a minimum passing/cutoff score as well as on the total score as decided by GMRC.

**6. QUALIFYING IN THE TEST:**

Marks obtained in the test will be reckoned for shortlisting for further selection process. Depending upon the number of vacancies, only those candidates who rank sufficiently high in the test will be called for Medical test in a ratio fixed by GMRC Ltd. Candidates shortlisted further for SC/TO posts after medical test will have to undergo additional psychometric test. Mere eligibility/pass in the test shall not vest any right for being called for further selection. The list of candidates shortlisted for further selection will be made available on GMRC Ltd. website.

**MEDICAL EXAMINATION:** Those Candidates who are qualified in test based on merit shall have to undergo the medical fitness test(s) and meet the medical standards prescribed by GMRC for various posts.

**Medical Board:** It will be constituted and Headed by Civil Surgeon at Ahmedabad / Gandhinagar will be the authority to conduct the Medical Examination.



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Expenses for the first time Medical Examination of the candidate will be borne by GMRC. However, for second time, Medical examination, if need so arises, the expenditure for Medical Test will be borne by the candidate himself/herself.

Those who are unfit in medical examination will not be eligible for any position in GMRC Ltd.

**Candidates having undergone lasik surgery are not suitable for any posts.**

**No reimbursement shall be made to the candidates appearing for the examination/medical test/psychometric tests or any process of selection.**

## **7. Character & Antecedents:**

The success in the examination does not confer any right to appointment unless the GMRC is satisfied after such an inquiry, as may be considered necessary, that the candidate having regard to his/her character and antecedents is suitable in all respects for appointment to the service.

## **8. Surety Bond:**

The selected candidates for current vacancies shall be taken into the service in order of merit-cum-roster as per the GMRC requirement. Upon selection, the candidate has to execute a Surety Bond with a liability for the amount (as decided by the Competent Authority, GMRC) that he / she should serve for a minimum period of three years including training.

## **9. Training & Contract Period:**

- The selected candidate shall be appointed on training cum probation for a period two years, The Training period of two years divided as per the organizational requirement which includes class room training, technical training, on-the job training etc. along with probation period which shall include customized training program, where the candidates will undergo intensive training as prescribed by GMRC. The Company has the right to enhance or reduce the training/probation period at its discretion for any or all the trainees.
- During the Training / probation Period, candidates shall be required to pass various examinations. Based upon outcome of the examinations and upon successful completion of probation period, candidate shall be appointed on Contractual terms for a period of **Five years** with IDA pay scales for current advertised vacancies.
- The services of the candidate during training / contract period may be terminated by the GMRC, if the performance of candidate is found to be unsatisfactory in accordance with the company's minimum standards of performance criteria.

## **10. Pay & Emoluments:**

The pay & emoluments for candidates shall be as per pay scales under the IDA (Industrial DA) as applicable from time to time and other benefits which includes Medical Benefits, Contributory Provident Fund, Gratuity etc., as per extant rules of the GMRC as applicable from time to time.

The below mentioned posts will have to undergo the specialized training programme and their pay particulars for each category during probation cum training period will be as under:

Sr. No.	Post	Stipend during training period Rs. P.M.	Consolidated salary after training period period Rs. P.M.
1	Station Controller / Train Operator (SC/TO)	16000/-	18000/-
2	Customer Relations Assistant (CRA)	14000/-	16000/-
3	Junior Engineer	16000/-	18000/-
4	Maintainers	12000/-	14000/-

## **11. Concessions & Relaxations of Age:**

Upper age relaxation by 5 years for SC/ST/EWS and 3 years for SEBC / OBC candidates for reserved posts. Upper age for Ex-servicemen upto 45 years.



**Payment of application fee (including of all charges) (non-refundable):**

1. General / Un- Reserved (including Ex-servicemen), candidates are required to pay a Non-refundable fee of **Rs.600/-** (inclusive of bank charges plus service tax).
2. SEBC/OBC candidates are required to pay a non-refundable fee of **Rs. 300/-** (inclusive of bank charges plus service tax).
3. SC/ST/EWS candidates are required to pay a non-refundable fee of **Rs. 150/-** (inclusive of bank charges plus service tax).

**Note:** Application Fee including Bank transaction charges once paid will not be refunded under any circumstances. Candidates are therefore requested to verify their eligibility, the closing date for submission of application before paying the application fee plus bank transaction charges.

**13. HOW TO APPLY:**

**DETAILED GUIDELINES / PROCEDURES FOR:**

**A. ONLINE APPLICATION REGISTRATION**

**B. ONLINE PAYMENT OF FEES**

**C. PHOTOGRAPH & SIGNATURE SCAN AND UPLOAD**

Candidates can apply online only from from 10<sup>th</sup> May, 2023 to 9<sup>th</sup> June, 2023 and no other mode of application will be accepted.

**IMPORTANT POINTS TO BE NOTED BEFORE REGISTRATION**

Before applying online, candidates should-

- I. Scan their latest photograph and signature (15 kb size) ensuring that both the photograph and signature adhere to the required specifications as given under Guideline for photograph & signature scan and upload.
- II. Have a valid personal email ID and mobile no., which should be kept active till the completion of this Recruitment Process. GMRC may send intimation for downloading call letters for the Examination etc. through the **registered e-mail ID/mobile no. only**. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new e-mail ID and mobile no. before applying on-line and must maintain that email account and mobile number for any further information. GMRC will not be responsible for any wrong email id, lost of email id, non-functioning of email id, mobile no. change etc.
- III. APPLICATION FEES / INTIMATION CHARGES (NON REFUNDABLE). PAYMENT OF FEE ONLINE: **Start Date to End Date**.

Bank Transaction charges for Online Payment of application fees/ intimation charges will have to be borne by the candidate.

**A. ONLINE APPLICATION REGISTRATION**

1. Interested candidates can visit our website: <https://www.gujaratmetrorail.com/careers> and click on the available link to apply for the post.
2. Select the GMRC advertisement in the drop down menu.
3. Now click on the "Apply" button against the advertisement or to read the advertisement in detail click on "Details"
4. Read the detailed notification carefully to ensure the eligibility criteria for your desired posts.
5. On clicking "Apply" button, the Synopsis of the relative advertisement will open as shown below, read it carefully before applying. Now click on "APPLY NOW" to apply. If you have One Time Registration (OTR) number then enter your OTR (Registration Number) and Birth Date and click on



“APPLY” this will automatically get all your details filled up during OTR registration. If you do not have OTR number, then to register application enter your Name, Father’s/Husband’s Name, Mother’s Name, Gender, Date of Birth, Marital Status, Category, Present Address, Permanent Address, Mobile Number, Email ID, Aadhaar Card No., Nationality, Education Qualification etc. to get the OTR number. A OTR number will be generated by the system and will be sent on the entered mobile number & Email ID.

6. If you do not want to use any of the option and apply directly you may click on “SKIP” to directly proceed for applying online
7. Fill up the necessary details and then upload the scanned copy of your photograph & signature as per the specifications.
8. Candidates are advised to carefully fill and verify the details filled in the online application themselves, as no change will be possible/entertained after clicking the SUBMIT BUTTON. The Name of the candidate or his /her Father/Husband etc. should be spelt correctly in the application as it appears in the Certificates/Mark sheets/Identity proof. Any change/alteration found may disqualify the candidature.
9. Press the “Submit” button after a preview of the duly filed application. Modify details, if required, and click on ' SUBMIT' ONLY after verifying and ensuring that the photograph, signature uploaded and other details filled by you are correct.
10. Click on “Print Application” to get the printout of the application.
11. Click on 'Payment' Tab and proceed for online payment.

## **B. PAYMENT OF FEES ONLINE MODE ONLY**

- The application form is integrated with the payment gateway and the payment process can be completed by following the instructions.
- The payment can be made by using Debit Cards (RuPay/Visa/MasterCard/Maestro), Credit Cards, Internet Banking, IMPS, Cash Cards/ Mobile Wallets/UPI.
- After submitting your payment information in the online application form, PLEASE WAIT FOR THE INTIMATION FROM THE SERVER. DO NOT PRESS BACK OR REFRESH BUTTON IN ORDER TO AVOID DOUBLE CHARGE.
- On successful completion of the transaction, an e-Receipt will be generated.
- Non-generation of 'E-Receipt' indicates PAYMENT FAILURE. On failure of payment, Candidates are advised to login again using their OTR number and repeat the process of payment.
- Candidates are required to take a printout of the e-Receipt and online Application Form. Please note that if the same cannot be generated, online transaction may not have been successful.
- For Credit Card users: All charges are listed in Indian Rupee. If you use a non-Indian credit card, your bank will convert to your local currency based on prevailing exchange rates.
- To ensure the security of your data, please close the browser window once your transaction is completed.
- There is facility to print application form containing fee details after payment of fees.

## **C. GUIDELINES FOR PHOTOGRAPH & SIGNATURE SCAN AND UPLOAD**

- In case the face in the photograph or signature is unclear after upload, re-upload the photograph / signature in such case.

### **PHOTOGRAPH IMAGE:**

- Photograph must be a recent passport size colour picture.
- The picture should be in colour, against a light-coloured, preferably white, background.
- Look straight at the camera with a relaxed face.
- If the picture is taken on a sunny day, have the sun behind you, or place yourself in the shade, so that you are not squinting and there are no harsh shadows.
- If you have to use flash, ensure there is no "red-eye".
- If you wear glasses, make sure that there are no reflections and your eyes can be clearly seen.



- Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not cover your face.
- Dimensions 200 x 230 pixels (preferred).
- Ensure that the size of the scanned image is not more than 15 KB. If the size of the file is more than 15KB, then adjust the settings of the scanner such as the DPI resolution, no. of colours etc., during the process of scanning.

### **SIGNATURE IMAGE:**

- The applicant has to sign on white paper with Black Ink pen.
- The signature must be signed only by the applicant and not by any other person.
- The Applicant's signature obtained on the call letter and attendance sheet at the time of the examination should match the uploaded signature. In case of mismatch, the candidate may be disqualified.
- Dimensions 140 x 60 pixels (preferred).
- Size of file should be 15kb.

### **SCANNING THE PHOTOGRAPH & SIGNATURE:**

- Set the scanner resolution to a minimum of 200 dpi (dots per inch).
- Set Color to True Color.
- File Size as specified above.
- Crop the image in the scanner to the edge of the photograph/signature, then use the upload editor to crop the image to the final size (as specified above).
- The image file should be JPG or JPEG format. An example file name is: image01 .jpg or image01 .jpeg Image dimensions can be checked by listing the folder files or moving the mouse over the file image icon. Candidates using MS Windows/MS Office can easily obtain photo and signature in .jpeg format not 15 Kb by using MS Paint or MS Office Picture Manager. Scanned photograph and signature in any format can be saved in .jpg format by using 'Save As' option in the File menu and size can be reduced below 15kb by using crop and then resize option in the 'Image' menu. Similar options are available in other photo editor also.

**If the file size and format are not as prescribed, an error message will be displayed.**

### **Procedure for Uploading the Photograph and Signature**

- There will be two separate links for uploading Photograph and Signature.
- Click on the respective link "Upload Photograph / Signature".
- Browse & Select the location where the Scanned Photo/ Signature file has been saved.
- Select the file by clicking on it.
- Click the 'Upload' button

### **Note:**

- i. After registering online, candidates are advised to take a print out of their system generated online application forms.
- ii. In case the photograph or signature is unclear, the candidate may edit his/her application and re- upload his/her photograph or signature before final submission.
- iii. The link for registration of application will be open on our website on the dates indicated at the top of this advertisement.
- iv. There is a provision to save and then edit the application. Once submitted, the application cannot be edited.
- v. Candidates should take utmost care to furnish the correct details while filling in on-line application.
- vi. After applying on-line, the candidate should take a print out of the system generated on-line application form and retain it along with Registration Number & Password safely for future reference. They should not send this print out to GMRC. The print out of the on-line application will have to be invariably submitted at further stages of selection.
- vii. Candidates are advised in their own interest to apply on-line much before the closing date and



- not to wait till the last date for depositing the fees to avoid the possibility of disconnection/inability/failure to log on to website on account of heavy load on internet/website jam.
- viii. GMRC does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of the aforesaid reasons or for any other reason beyond the control of GMRC.
  - ix. Please note that the above procedure is the only valid procedure for applying. No other mode of application or incomplete steps would be accepted and any such incomplete/incorrect applications would be rejected. Applicants who have not paid the mentioned application fees or not paid the mentioned application fees as per the category will not be considered.
  - x. The Candidate should note/remember the OTR/Confirmation number/password for future reference and use.
  - xi. **NOTE :** There is also a provision to reprint the Application form at later stage.
  - xii. The candidate must ensure that the filled in information is correct and no correction will be accepted at subsequent stage in any field.

### **VERIFICATION OF CREDENTIALS:**

The candidates who qualify for further selection will be subjected to verification of credentials, such as, verification of Original Certificates of Educational Qualifications, other Qualifications, Caste Certificates, etc., and also subjected to verification with the respective Universities/Authorities.

### **SPECIAL INSTRUCTIONS:**

Candidates have to submit the examination call letter at the time of examination.

#### **Identity Verification**

In the examination hall as well as at the time of interview, the call letter along with original and a photocopy of the candidate's currently valid photo identity such as PAN Card/ Passport/ Driving License/ Voter's Card/ Bank Passbook with photograph/ Photo identity proof issued by a Gazetted Officer on official letterhead/ Photo identity proof issued by a People's Representative on official letterhead/ valid recent Identity Card issued by a recognized College/ University/ Aadhar /E-Aadhar Card with a photograph/ Employee ID with photograph should be submitted to the invigilator for verification. The candidate's identity will be verified with respect to his/her details on the call letter, in the Attendance List and requisite documents submitted. If identity of the candidate is in doubt the candidate may not be allowed to appear for the Examination. In case of candidates who have changed their name will be allowed only if they produce Gazette notification/their marriage certificate/affidavit.

Ration Card is not valid ID proof.

#### **Note:**

- 1) Candidates have to **produce in original the photo identity proof and submit photocopy of the photo identity proof along with Examination call letter** as well as the Interview Call Letter while attending the examination/further selection process respectively, without which they will not be allowed to take up the examination/interview.
- 2) Candidates must note that the name as appearing on the call letter (provided during the process of registration) should exactly match the name as appearing on the photo identity proof.
- 3) **Female candidates who have changed first/last/middle name post marriage must** take special note of this. If there is any mismatch between the names indicated in the Call Letter and Photo Identity Proof the candidate will not be allowed to appear for the examination. In case of candidates who have changed their name will be allowed only if they produce Gazette notification/their marriage certificate/affidavit.





**4) Decision of GMRC in respect of all matters pertaining to this examination would be final and binding on all candidates.**

Candidates are advised to regularly keep in touch with GMRC website <http://www.gujaratmetrorail.com>, for details, updates and any information, which may be posted for further guidance, as well as to check their registered e-mail account from time to time during the recruitment process.

**GENERAL INSTRUCTIONS:**

1. As the applications are to be processed by a Computerized System, it is essential that the application should be filled in properly and completely.
2. Before applying, the candidate should ensure that he/she fulfills the eligibility and other norms mentioned in this notification. GMRC reserves right to reject any application at any stage of the recruitment process, if the candidate is found ineligible for the post. The decision of GMRC shall be final on qualification and other eligibility norms. Qualification and Age criteria mentioned in notification will be strictly followed as per the required discipline in the particular post. Deviation in terms of qualification, or in case of qualification from unrecognized University/Institutes, will not be considered for further process of recruitment.
3. Candidates should ensure that the photographs and signatures appended by them in all the places, viz., uploaded in online application, call letter, attendance sheet, etc., and in all correspondence with GMRC, in future, should be identical and there should be no variation of any kind.
4. Application once made will not be allowed to be withdrawn.
5. Candidates need not submit/send at any address, application printouts or any certificates or copies thereof at the time of online application. Their candidature will be considered on the strength of the information declared in the application.
6. GMRC shall not entertain requests from the candidates seeking advice about their eligibility to apply.
7. Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regard to selection/appointment shall be disqualification.
8. Candidates seeking age relaxation are required to show originals and submit copies of necessary certificate(s) at the time of further process of selection.
9. A candidate who claims to belong one of the Other Backward Classes has to submit in support of his claim issued self-attested copy of a certificate in the prescribed form issued by the Competent Authority specified by the Central Govt. in their O.M No. 36012/22/93-Esst. (SC) dated 08.09.93. The certificate should be current & issued within one year of the closing date of application.
10. Candidates belonging to 'Non Creamy Layer' are eligible to apply under OBC Category. The OBC candidates who belong to 'Creamy Layer' are not entitled to apply under OBC Category. They should indicate their category as general.
11. Candidates cannot apply for more than one post.
12. Candidates already in employment in Govt./PSU should produce '**no objection certificate**' from their employer, at the time of further selection process, in the absence of which their candidature will not be considered.
13. Only candidate willing to serve anywhere in Gujarat should apply.
14. The decision of GMRC in all aspects pertaining to the application and its acceptance or rejection as the case may be, conduct of examination and at all consequent stages, culminating in the selection or otherwise of any candidate, shall be final in all respects and binding on all concerned, under the power vested with it under the Recruitment and Conditions of Service Rules of GMRC and it also reserves its right to alter and modify the terms and conditions laid down in the notification for conducting the various stages up to selection, duly intimating details thereof to all concerned, as warranted by any unforeseen circumstances arising during the course of the



- recruitment process, or as deemed necessary by GMRCCL at any stage.
15. The selection of candidate by GMRCCL does not confer any right to the candidate for appointment.
  16. The written test will be held at major cities of Gujarat. If the no. of applicants received is less than 5000 in a city, the venue will be fixed to the next nearest center.
  17. Request for change of dates & Venue of Examination by the candidate will not be entertained. Those who failed to attend written exam, medical test, Psychometric test, document verification or any process of recruitment as decided by the company, their candidature will not considered for further stages of selection.
  18. Decision of GMRCCL in all matters regarding eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, the document(s) to be produced for the purpose of the conduct of examination, interview, selection and any other matter relating to recruitment will be final and binding on the candidate. No correspondence or personal enquiries shall be entertained in this behalf.
  19. The requests of the applicants seeking marks obtained by them in the test will not be entertained.
  20. GMRCCL may at its discretion hold re-examination wherever necessary in respect of any center/venue/specific post of venue or a candidate(s). Further, GMRCCL reserves its right to postpone/cancel the test, if the situation warrants.
  21. GMRCCL shall not be responsible for an application being rejected which is based on wrong information provided in any advertisement issued by an unauthorized person/institution.
  22. Data once submitted cannot be changed.
  23. Canvassing in any form will be a disqualification.
  24. Any resultant dispute arising out of this notification shall be subject to the sole jurisdiction of the courts situated at Ahmedabad, Gujarat only.
  25. GMRCCL takes no responsibility for any certificate/remittance sent separately by candidate.
  26. No Candidate is permitted to use calculator, Mobiles, papers or any other such instruments during the examination. The candidates will appear for the examination at the allotted centers at their own expenses and risks and GMRCCL will not be responsible for any injury/loss etc. of any nature.
  27. The possibility of occurrence of some problem in the administration of the examination cannot be ruled out completely which may impact test delivery and/or result from being generated. In that event, every effort will be made to rectify such problem, which may include movement of candidates, delay in test. Conduct of a re-exam is at the absolute discretion of test conducting body. Candidates will not have any claim for a re-test. Candidates not willing to move or not willing to participate in the delayed process of test delivery shall be summarily rejected from the process.
  28. Decision of GMRCCL in all matters relating to recruitment will be final and binding on the candidate. No correspondence or personal enquiries shall be entertained by the GMRCCL in this behalf.
  29. If the examination is held in more than one session, the scores across various sessions will be equated to adjust for slight differences in difficulty level of different test batteries used across sessions. More than one session are required if the nodes capacity is less or some technical disruption takes place at any center or for any candidate.
  30. Instances for providing incorrect information and/or process violation by a candidate detected at any stage of the selection process will lead of disqualification of the candidate from the selection process and he/she will not be allowed to appear in any GMRCCL recruitment process in the future. If such instances go undetected during the current selection process but are detected subsequently, such disqualification will take place with retrospective affect.
  31. CALL LETTERS FOR EXAMINATION: Candidates will have to visit GMRCCL website (Careers page) for downloading call letters for test. Intimation for downloading call letter will also be sent through SMS, about ten days in advance of the date of examination. Once the candidate clicks the relevant link, he/she can access the window for call letter download. The candidate is required to use (i)



- Confirmation Number, (ii) Date of Birth for downloading the call letter. Candidate needs to affix recent recognizable photograph on the call letter preferably the same as provided during registration and appear at the examination centre with (i) Call Letter (ii) Photo Identity Proof as specified in the call letter and photocopy of the same Photo Identity Proof as brought in original.
32. **CANDIDATES REPORTING LATE** i.e. after the reporting time specified on the call letter for Examination will not be permitted to take the examination. The reporting time mentioned on the call letter is prior to the Start time of the test. Though the duration of the examination is 2 hours, candidates may be required to be at the venue for about 4 hours including the time required for completion of various formalities such as verification and collection of various requisite documents, logging in, giving of instructions.
33. Candidates in their own interest are advised to submit their application on-line well in time before the last date to avoid possible technical snags.
34. The medical test is per the standards being followed in Indian Railway for equivalent categories. Appointment of selected candidates is subjected to his/her being declared medically fit as per the recruitment rules of GMRC. Such appointments will be subject to the Service & Conduct Rules of the GMRC.
35. Competent Authority for issue of Certificate to SC/ST/OBC/SEBC/EWS is as under: (to be produced at the time of document verification)  
For SC/ST/OBC/EWS – District Magistrate/Addl. Dist. Magistrate/Collector/Deputy Commissioner/Addl. Dy. Commissioner/Dy. Collector/First Class Stipendiary Magistrate/Sub-Division Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner/Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate/Revenue Officer not below the rank of Tahsildar Sub Divisional Officer of the area where the candidate and/or his/her family normally resides.
36. Action Against Candidates Found Guilty of Misconduct:  
Instances for providing incorrect information and/or process violation by a candidate detected at any stage of the selection process will lead to disqualification of the candidate from the selection process and he/she will not be allowed to appear in any GMRC recruitment process in the future. If such instances go undetected during the current selection process but are detected subsequently, such disqualification will take place with retrospective affect.
- Candidates are advised in their own interest that they should not furnish any particulars that are false, tampered, fabricated and should not suppress any material information while filling up the application form. At the time of online examination/interview, if a candidate is (or has been) found guilty of
- (i) using unfair means during the examination or
  - (ii) impersonating or procuring impersonation by any person or
  - (iii) misbehaving in the examination hall
  - (iv) resorting to any irregular or improper means in connection with his/her candidature for selection or
  - (v) obtaining support for his/her candidature by unfair means ; such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, be liable :
    - a) To be disqualified from the examination for which he/she is a candidate.
    - b) To be debarred either permanently or for a specified period from any examination or recruitment conducted by GMRC.
    - c) For termination of service, if he/she has already joined the GMRC.
37. Candidates/Applicants can email their queries regarding this advertisement on helpdesk email id [helpdesk.hr@gujaratmetrorail.com](mailto:helpdesk.hr@gujaratmetrorail.com).

**Place: Gandhinagar, Gujarat.**

s/d  
**Dy. General Manager (HR)**